

PIDS

ARTESIAN GREEN AND SUSTAINABLE BOND FUND (NZD)

Product Disclosure Statement (PDS)

DEVON FUNDS.

09.06.2023

ISSUER: DEVON FUNDS MANAGEMENT LIMITED

This document gives you important information about this investment to help you decide whether you want to invest. There is other useful information about this offer on www.business.govt.nz/disclose. Devon Funds Management Limited has prepared this document in accordance with the Financial Markets Conduct Act 2013 (FMC Act). You can also seek advice from a financial advice provider to help you to make an investment decision.

Key information summary.

What is this?

This is a managed investment scheme. Your money will be pooled with other investors' money and invested in various investments. Devon Funds Management Limited (**Devon, we, us, our**) will invest your money and charge you a fee for our services. The returns you receive are dependent on the investment decisions of Devon and its investment manager and the performance of the investments. The value of those investments may go up or down. The types of investments and the fees you will be charged are described in this document.

What will your money be invested in?

Devon offers one fund for you to invest in under this Product Disclosure Statement.*

Fund Name	Description	Risk Indicator ¹	Annual Fund Charges Based on Net Asset Value (NAV) ²
ARTESIAN GREEN AND SUSTAINABLE BOND FUND (NZD)	The strategy for the Fund is to invest in a diversified portfolio of Australian and international Green, Social and Sustainable Bonds that have been screened in accordance with Artesian's screening processes.		0.59%

*For further information about other funds within the scheme please refer to the Devon Product Disclosure Statement on the scheme register at www.disclose-register.companiesoffice.govt.nz.

¹ The Fund has only been operational as at the date of issue of this PDS. As such, market index returns have been used to determine the risk indicator for the Fund as the Fund has been in existence for less than 5 years. The risk indicator may therefore provide a less reliable indicator of potential future volatility of the Fund.

² A buy/sell spread (to fairly allocate the costs of buying and selling underlying assets) may be applicable on investment and redemption, or on switches. See Section 5 "What are the fees?" for more information on buy/sell spreads.

See Section 4 "What are the risks of investing?" for an explanation of the risk indicator and for information about other risks that are not included in the risk indicator. To help you clarify your own attitude to risk, you can seek independent financial advice or work out your own risk profile at www.sorted.org.nz/tools/investor-kickstarter.

Who manages the Artesian Green and Sustainable Bond Fund (NZD)?

The manager of the Fund is Devon Funds Management Limited. See Section 7, "Who is involved?" for more information.

What are the returns?

The return on your investment comes from:

- any increase or decrease in the Fund's unit price; and
- any distributions made to you from the Fund

The Fund generally distributes on a quarterly basis. See "How does this investment work?" on page 3 for more information.

How can you get your money out?

You may at any time request the redemption of some or all of your investment. Minimum redemption amounts may apply and you will need to complete a redemption

request in the prescribed format which is available from Devon on request. In accordance with the governing document which governs the Fund, we may defer or suspend redemptions in some circumstances. See Section 2 "How does this investment work?" for more information on how to get your money out.

Your investment in the Fund can be sold in accordance with relevant law but there is no established market for trading these financial products. This means that you may not be able to find a buyer for your investment.

How will your investment be taxed?

The Fund is a registered portfolio investment entity (PIE). The amount of tax you pay in respect of a PIE is based on your prescribed investor rate (PIR). To determine your PIR, go to www.ird.govt.nz/toii/pir/workout. See Section 6 "What taxes will you pay?" for more information. See www.ird.govt.nz for more information.

Where can you find more key information?

Devon is required to publish quarterly updates for the Fund. The updates show the returns, and the total fees actually charged to investors, during the previous year. The latest fund updates are available at www.devonfunds.co.nz. We will also give you copies of those documents on request.

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2 How does this investment work?

The PDS is an offer of units in the Artesian Green and Sustainable Bond Fund (NZD) (the Fund). The Fund invests directly into the Artesian Green and Sustainable Bond Fund (AUD) (Underlying Fund). The Fund is actively managed and invests in investment grade corporate bonds. These bonds are predominantly AUD bonds with a credit rating of BBB- or better by rating agencies (which are approved organisations who rate the financial strength of entities).

The Fund is constituted within a Managed Investment Scheme that is governed by the Devon Trust Deed dated 30 September 2016.

A managed investment scheme enables investors to pool their investments together to achieve benefits that may not be possible individually, including access to a wider range of assets and greater investment diversity. The Fund offers professional investment management, ease of administration, and utilises the benefit of the PIE tax regime.

The money you invest buys units in the Fund. The price of each unit you receive depends on the value of the Fund at the time you invest. We calculate the unit price by dividing the Net Asset Value of the Fund by the number of units the Fund has on issue. We also have the discretion to include trading costs in determining the unit price received. The unit price is calculated each business day and published on our website. The daily unit price of the Fund will change as the market value of the Fund's assets change. The return on your investment is reflected in any increase or decrease in the unit price.

Units do not give you legal ownership of the Fund's assets, however they do give you rights to the returns earned on those assets.

The number of units you have (your unitholding), when multiplied by the unit price, gives you the total value of your investment in the Fund (although the impact of tax can result in a change in the number of units you hold, up or down, as the unit price is calculated before tax).

The assets of the Fund are separate and are not available to meet the liabilities of any other fund in the Scheme.

Investing in the Fund may offer a number of benefits, including:

- The Fund will invest in labelled corporate bonds issued by global companies, such as Green, Social or Sustainable Bonds. The designation is determined by the issuer of the bond (Investment Process) (see page 4 for further information on the Investment Process).
- An investment grade fund with an emphasis on liquidity and credit quality.
- The manager of the Underlying Fund aims to provide optimal investment decisions by integrating

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ESG investment research in selecting which bonds to invest in. When considering a bond as a potential investment for the Fund, Artesian applies both positive and negative screens as part of its investment decision-making process (Screening) (see page 4 for further information on how Screening works).

- Large global, experienced team of fixed income professionals trading and analysing credit markets 24 hours a day.
- Returns in excess of the benchmark (see page 5 for the benchmark) are expected to be generated through a well-constructed and actively managed portfolio in the corporate bond market.

Investment Process

Artesian Corporate Bond Pty Ltd (Artesian, or Investment Manager) is the Investment Manager of this Fund and the manager of the Underlying Fund.

The Fund is only permitted to invest in labelled corporate Bonds such as Green, Social and Sustainable Bonds (Labelled Bonds). The Fund does not have explicit sustainability or non-financial objectives, rather, sustainability outcomes are a function of investing in the asset class of Labelled Bonds.

A Labelled Bond is designated as, for example, a Green, Social or Sustainable Bond, by the issuer of that bond. In making this designation, the issuer typically applies principles such as those issued by the International Capital Markets Association (ICMA) and typically seeks third party review or certification of the designation they have made. The ICMA principles are the primary principles considered by Artesian when assessing bonds as potential investments for the Fund. Whilst not expected to be a common occurrence, it is possible that the Fund may hold Labelled Bonds that have not been issued in accordance with the ICMA principles, or may have been issued in accordance with the ICMA principles but may not have been subject to a third party review or certification of their designation. Artesian also conducts its own due diligence on each bond issuer, the issuer's intended use of the investment made by Artesian and the level of ongoing reporting available.

Screening

When considering any Labelled Bond as a potential investment for the Fund, Artesian applies both positive and negative screens as part of its investment decision-making process. Screening restricts the investments available to those which are Labelled Bonds that comply with the positive and negative screens.

Artesian applies a negative screen (or exclusion) for issuers involved in the production of tobacco, alcohol, pornography, munitions, palm oil, gaming equipment and exploration and/or production of fossil fuels. For the avoidance of doubt, this negative screen does not extend to issuers that may be involved indirectly in these same products or services, for example in the selling or distribution of them. An example of this may be investment in the food and grocery sector where supermarkets may be involved in the distribution of alcohol and tobacco.

Artesian applies a positive screen to highlight companies that are undertaking activities that reflect appropriate responsible investment practices and impact reductions. For example, Artesian analyse the way companies approach gender issues and promote gender equity. When assessing companies by the way of positive screening, Artesian is evaluating the overall long-term sustainability of the business and their business practices. For example, companies with aspirational net-zero targets or market leading gender policies, and a track record of achieving these goals, would be viewed more positively than companies that were less developed in these areas.

Following Screening, Artesian then undertakes detailed financial analysis to form a view on whether an individual bond would be an appropriate investment for the Underlying Fund.

Monitoring

Once Artesian has made the decision to invest in an individual bond, that bond is subject to ongoing monitoring in respect of both its status as a Labelled Bond and its adherence to the Screening applied before that investment was made. This monitoring occurs on an ongoing basis, typically when the bond issuer issues their annual impact report which outlines the impact achieved by the proceeds of the invested bond.

If this monitoring programme was to identify a possible exception (for example, the loss of a bond's status as a Green Bond), Artesian will determine the most appropriate response on a case-by-case basis. Possible responses include working with the issuer to resolve the breach identified, or if this can't be achieved, making a decision to sell the holding. If a bond loses its labelled status, it would be disposed of within 30 days in normal market conditions. In the event of a breach being identified, Devon will communicate with clients on both the nature of the breach and the steps taken to address the breach.

For further information on the non-financial features of this Fund please see pages 3 – 5 of the SIPO on the scheme register at www.disclose-register.companiesoffice.govt.nz.

Distributions

The Fund generally distributes on a quarterly basis for the distribution periods ending January, April, July and October. We determine the amount available for distribution (if any).

Payments are made within three business days of the distribution ex-date and are generally paid on the 15th (or the next business day) of the following month. For tax purposes distributions are considered non-taxable income.

You can elect to have your distribution paid into your nominated bank account or you can reinvest by purchasing further units in the Fund.

You can elect which of these options you prefer in your initial application, or by writing to us.

We can alter our distribution policy in consultation with our Supervisor and after advising you of any change.

Making investments

You can make lump sum or regular investments into the Fund. Investments can be made by completing the application form at the back of this PDS. A NZ\$10,000 minimum applies for the initial contribution and NZ\$100 minimum per quarter for subsequent regular payments. For information on how to invest in the Fund, see Section 10 “How to apply”.

Withdrawing your investments

If you wish to make a redemption you must complete a redemption request in the prescribed format which is available from Devon on request. Once submitted, your redemption request is not able to be withdrawn. Subject to the governing document which governs the Fund, we have the ability, in certain circumstances, to suspend or defer redemptions. The consequence of suspension or deferral is that withdrawal requests will not be processed within the ordinary timeframes outlined below. In the event that this should ever occur, you can still submit a redemption request and these will be processed in the order in which they are received, once the suspension or deferral has been lifted.

You may withdraw amounts of \$2,000 or more. If your withdrawal would result in your investment

falling below \$2,000, we may request the Supervisor to withdraw the balance of your holding and repay the proceeds back to you.

Withdrawal requests will be processed each business day in Auckland. The withdrawal value of the units will be paid to you, after adjustment for any tax payable (if applicable), within 30 business days from the date your withdrawal request is received. No person guarantees or promises the repayment of, or returns on, your investment in the Fund.

How to switch between Funds

You can request to switch part or all of your investment from the Fund to another fund within the Scheme. Please refer to the Devon Funds Product Disclosure Statement. Completed switch requests will be made on the next available unit price. Switches will be treated as a withdrawal request from the Fund and a subsequent application into another fund. A switching form is available from Devon on request. Switches will be treated as a withdrawal request from the Fund and a subsequent application into another fund. A switching form is available from Devon on request.

3 Description of your investment option.

Summary of investment strategy and objectives	Target exposure %	Range %	Risk category	Minimum suggested investment timeframe
<p>ARTESIAN GREEN AND SUSTAINABLE BOND FUND (NZD)</p> <p>Strategy: The strategy for the Fund is to invest in a diversified portfolio of Australian and international Green, Social and Sustainable Bonds that have been screened in accordance with Artesian’s screening processes.*</p> <p>Benchmark: Bloomberg AusBond Composite 0-5 Yr Index in NZD, 100% hedged to NZD.</p> <p>Objective: To outperform the benchmark net of fees through active management.</p> <p>Suitability: The Fund is generally suited for persons seeking stable returns.</p>	<p>Green Bonds – 70</p> <p>Sustainable Bonds – 15</p> <p>Social Bonds -10</p> <p>Cash or cash equivalent securities - 5</p>	<p>0-100 Green Bonds</p> <p>0-100 Sustainable Bonds</p> <p>0-100 Social Bonds</p> <p>0-100 Cash or cash equivalent securities.</p>	<p>3</p> <p>This Fund has a low to medium level of volatility</p>	<p>3 years</p>

*The table above summarises the strategy, objectives and characteristics of the Fund. More information is contained within the SIPO for the Fund. Please refer to the SIPO on the scheme register at www.disclose-register.companiesoffice.govt.nz. For relevant definitions see the glossary on page 12.

We can make changes to the SIPO of the Fund in accordance with the Trust Deed and the Financial Markets Conduct Act 2013. Before making changes to the SIPO, we will consider if the changes are in your best interests and consult with the Supervisor. We will give notice of changes to unit holders of the Fund prior

to effecting any material changes. The most current SIPO for the Fund can be found on the scheme register at www.disclose-register.companiesoffice.govt.nz.

Further information about the assets in the Fund can be found in the Fund Updates on our website www.devonfunds.co.nz.

4 What are the risks of investing?

Understanding the risk indicator

Managed funds in New Zealand must have a standard risk indicator. The risk indicator is designed to help investors understand the uncertainties both for loss and growth that may affect their investment. You can compare funds using the risk indicator.



The risk indicator for the Fund can be seen in Section 3 “Description of your investment option.” The risk indicator is rated from 1 (low) to 7 (high). The rating reflects how much the value of the Fund’s assets goes up and down (volatility). A higher risk generally means higher potential returns over time, but more ups and downs along the way.

To help you clarify your own attitude to risk, you can seek financial advice or work out your risk profile at www.sorted.org.nz/calculators/investment-planner.

Note that even the lowest category does not mean a risk-free investment, and there are other risks that are not captured by this rating.

This risk indicator is not a guarantee of a fund’s future performance.

The Fund has not been operational for the required five years. We have therefore determined the risk indicator using market index returns. The risk indicator is based on the returns data for the market index returns for the five-year period to 31 March 2023. While risk indicators are usually relatively stable, they do shift from time to time. You can see the most recent risk indicator in the latest Fund Update for the Fund.

General investment risks

Some of the things that may cause the Fund’s value to move up and down, which affect the risk indicator, are:

Market risk: Investment returns are influenced by the performance of the market as a whole. Economic, technological, political, legal factors, pandemic outbreaks and market sentiment can change. These changes may affect the value of investment markets, the Fund’s investments and the value of the units.

Investment specific risk: The price of a specific investment of the Fund may be affected by market risk (above) but also by factors which are specific to that investment; for example, a circumstance or change impacting a particular company, sector, region or type of product in which the Fund has invested.

Liquidity risk: Under abnormal or difficult market conditions, some normally liquid assets may become illiquid, restricting the Investment Manager’s ability to sell them and this in turn may mean that withdrawal payments cannot be made to investors without a potentially significant delay.

Investment manager risk: Like other investment managers, the Investment Manager’s approach directly impacts the value of the Fund’s performance. There is no guarantee the Fund will achieve its performance objective or produce results that are positive. Changes in key personnel within the Investment Manager may also impact the Fund’s future return.

Fund risk: The Fund could terminate and fees and costs payable by the Fund could change. There is also a risk that investing in the Fund may give different results than direct investing because of income or capital gains accrued in the Fund and the consequences of investments and withdrawals by other investors.

Currency risk: The Fund invests in securities denominated in currencies other than New Zealand dollars. If these currencies change in value relative to the New Zealand dollar, the value of the investment can change. The Manager will typically hedge currency risk to New Zealand dollars.

Credit risk: Credit risk is the risk that an issuer of a security fails to pay their principal or interest obligations when they are due. Credit limits, which are set through risk management processes, provide a framework for the amount of credit risk that the Fund can take, and this risk can be supplemented or hedged through the use of tools such as credit derivative products.

Counterparty risk: There is a risk that a counterparty (for example, under a derivative or hedging instrument) may breach its obligations. This could include, but is not limited to, failing to make settlement payments or returning margin payments.

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Interest rate risk: The value of securities can be affected by interest rate movement. In instances where interest rates rise, the face value of certain fixed rate securities may decline. Equally, in circumstances where interest rates decline, the yield of certain floating rate securities will drop to reflect the floating rate nature of the yield. Also, interest rate expectations have the ability to impact the value of securities.

Derivative risk: The Investment Manager may use derivatives for risk management purposes. These may include interest rate futures, forward contracts, cross currency swaps and credit default swaps. These may not move in line with the underlying assets or may be difficult to trade. Derivatives will not be used within the Fund for speculative or gearing purposes.

Other specific risks

Integrated financial product risk: An integrated financial product is one that incorporates non-financial factors alongside financial factors when making investment decisions. Artesian seek to determine and assess for material ESG risks and opportunities. This analysis and assessment is incorporated into Artesian's investment decision-making process via reports, presentations and engagement with bond issuers.

Artesian considers non-financial factors through negative and positive screening to establish the range of investments that are available for investment in the Underlying Fund as further explained in the SIPO. These non-financial considerations may limit the number of investment opportunities available, and as a result, at times, the Fund may produce more modest gains than funds which do not take non-financial factors into account when making investment decisions.

Further information on risks, including inflation risk, default risk, volatility risk, insolvency risk, changes to law and other statutory restrictions, leverage risk and PIE status risk, is contained in the Other Material Information document (OMI), which can be found on the offer register at www.dislcose-register.companiesoffice.govt.nz.

5 What are the fees?

You will be charged fees for investing in the Fund. Fees are deducted from your investment and will reduce your returns. The fees you pay will be charged in two ways:

- regular charges (for example, annual fund charges). Small differences in these fees can have a big impact on your investment over the long term; and
- one-off fees – for example abnormal legal or regulatory fees.

Total Annual Fund Charges

Total fund charges, as a percentage of net asset value (excluding GST)

Management fee	Estimated Other Administration Charges and Expenses	Estimated Total Annual Fund Charges
0.34%	0.25%	0.59%

The charges outlined above cover:

Management fees: We charge an annual management fee to the Fund as set out above plus GST. This fee covers the investment management of the Fund and is accrued for daily in the Fund's unit price.

Administration charges: These charges cover the general administration of the Fund including the Supervisor, normal legal, custody, registry, fund accounting, unit pricing and audit fees and are accrued for daily in the Fund's unit price as set out above plus GST. Brokerage and other transaction costs are paid directly by the Fund. Under the terms of the governing document which governs the Fund, other costs and expenses, such as abnormal or one-off costs, brokerage, transaction costs and all taxes may also be charged to the Fund.

There are no performance fees charged by us in relation to the Fund.

Various individual action fees

A buy/sell spread (to fairly allocate the costs of buying and selling underlying assets) may be applicable on investment and redemption, or on switches, and will only ever apply as an individual action fee. These are amounts determined at our discretion on account of estimated costs which would be incurred if investments of the Fund were acquired or realised to make an investment or pay a redemption. For more information please refer to Devon's OMI on Disclose at www.business.govt.nz/disclose, and Devon's website at www.devonfunds.co.nz/buysell-spreads. A buy/sell spread may also be applied by the underlying unit trust into which the Fund invests.

Example of how fees apply to an investor

Mel invests \$10,000 in the Artesian Green and Sustainable Bond Fund (NZD). She is not charged an establishment fee or contribution fee. This brings the starting value of her investment to \$10,000.

She is charged management and administration fees, which work out to about \$59 (0.59% of \$10,000) over the year. These fees might be more or less if her account balance has increased or decreased over the year.

Estimated total fees for the first year: \$59

This example applies only to the Artesian Green and Sustainable Bond Fund (NZD). If you are considering investing in other funds or investment options in the Scheme, this example may not be representative of the actual fees you may be charged.

The fees can be changed

The existing fees may be changed or new fees imposed in accordance with the Trust Deed and applicable law upon giving you 90 days' written notice. Devon must publish a quarterly Fund Update for the Fund showing the fees actually charged during the most recent year. Fund Updates, including past fund updates, are available at www.devonfunds.co.nz.



What taxes will you pay?

The Fund is a portfolio investment entity. The amount of tax you pay is based on your prescribed investor rate (PIR). To determine your PIR, go to www.ird.govt.nz/toii/pir/workout. If you are unsure of your PIR, we recommend you seek professional advice or contact the Inland Revenue Department (IR). It is your responsibility to tell Devon your PIR when you invest or if your PIR changes. If you do not tell Devon, a default rate may be applied. If the rate applied to your PIE income is lower than your correct PIR, you will be required to pay any tax shortfall as part of the income tax year-end process. If the rate applied to your PIE income is higher than your PIR, any tax over-withheld will be used to reduce any income tax liability you may have for the tax year and any remaining amount will be refunded to you by IR.

Further information about taxes you will pay can be found in Devon Funds Other Material Information document on our website www.devonfunds.co.nz.



Who is involved?

About Devon

Devon Funds Management Limited (Devon) has been licensed by the Financial Markets Authority, under the FMC Act to act as Manager of the Fund. Devon is an investment management business that specialises in building investment portfolios for our clients.

Contact Details:

Devon Funds Management Limited

Level 17

HSBC Tower

188 Quay Street

Auckland 1010

Telephone: 0800 944 049 (free call) or +649 925 3990

E-mail: enquiries@devonfunds.co.nz

Information about key personnel for the Funds can be found on our website www.devonfunds.co.nz.

Who else is involved?

Role	Name	Description
Supervisor & Custodian	The New Zealand Guardian Trust Company Limited	Supervisor of the Devon Investment Funds under the Financial Markets Conduct Act 2013, and responsible for supervising us as Manager of the Fund.
Administration Manager	APEX Group Limited	Appointed by us to provide various administration functions in respect of the Fund, including registry, unit pricing and fund accounting.
Investment Manager	Artesian Corporate Bond Pty Ltd.	<p>Artesian is the investment manager of the Fund and the manager of the Underlying Fund.</p> <p>Artesian Capital Management (“Artesian”) is an alternative investment management company that was part of ANZ Banking Group’s capital markets business until 2004 when it became a standalone business. Artesian is wholly owned by its directors and employees. Since 2004, Artesian has managed specialised funds focused on credit arbitrage and relative-value strategies across global financial markets. Artesian has offices in Sydney, Melbourne, Adelaide, Singapore, Shanghai, London and New York and leverages its global relationships, risk systems, knowledge and research with the aim of delivering above market returns for investors.</p> <p>ESG factors are considered by Artesian to be fundamental to Artesian’s business, for example:</p> <ul style="list-style-type: none"> Artesian are a signatory to the United Nations supported Principles for Responsible Investment (PRI). The PRI provides global principles and a framework to help Artesian integrate the consideration of ESG issues into their investment decision-making and portfolio construction framework. As part of this process Artesian report annually to the PRI on their adherence to these policies. Further information can be found on the PRI website: https://www.unpri.org/signatory-directory/artesian-capital-management-pty-ltd-/4140. article Artesian has also been certified as a B Corporation. Certified B Corps are a community of companies seeking to meet the highest standards of social and environmental performance. They have all submitted to a rigorous assessment process, and are required to adhere to measures of transparency and accountability. Further information can be found on the B Corporation website: https://www.bcorporation.net/en-us/find-a-b-corp/company/artesian-capital-management-lp

How to complain.

Any complaints about the Fund can be made to us at the address above.

You can also send your complaints to the Supervisor at:

The New Zealand Guardian Trust Company Limited
Level 6, 191 Queen Street, Auckland 1010
PO Box 274, Shortland Street, Auckland 1140
Telephone: +649 909 501

Devon is a member of Insurance and Financial Services Ombudsman Scheme which is an independent dispute resolution scheme approved by Ministry of Commerce and Consumer Affairs.

If you have made a complaint to us and it has not been resolved within 40 days, or if you are dissatisfied with the proposed resolution, you can refer it to:

Insurance and Financial Services Ombudsman Scheme
Level 8, Shamrock House
79 – 81 Molesworth Street
Wellington
(Call free) 0800 888 202
(Wellington) 04 499 7612

Insurance and Financial Services Ombudsman Scheme will not charge a fee to any complainant to investigate or resolve a complaint. Further information about referring a complaint to Insurance and Financial Services Ombudsman Scheme can be found at www.ifso.nz

Where you can find more information.

Further information relating to the Devon Investment Funds (for example, financial statements) is available on the offer register and the scheme register at www.business.govt.nz/disclose.

A copy of the information on the offer register and the scheme register is available on request to the Registrar. A copy of that information can also be obtained by contacting us at:

Devon Funds Management Limited
Level 17
HSBC Tower
188 Quay Street
Auckland 1010

Telephone: 0800 944 049 (free call) or +649 925 3990
E-mail: enquiries@devonfunds.co.nz

We are required to publish quarterly Fund Updates for the Fund. The Fund Updates show the returns, and the total fees actually charged to investors, during the previous year. The latest Fund Updates are available at www.devonfunds.co.nz. We will also give you copies of those documents free of charge on request to any of our contact details set out above.

You will also be sent an annual tax statement which will include the amount of PIE income allocated to you and the amount of tax paid at your chosen PIR. You will also be asked to confirm your IRD number and PIR.

How to apply.

If you are making an investment directly with Devon then you can either apply directly on our website at <https://devonfunds.co.nz/how-to-apply> or complete the application form at the back of this PDS.

Glossary.

CLEAN ENERGY	Clean energy comes from natural sources or processes that are constantly replenished. For example, sunlight (solar panels) and wind (wind turbines) keep shining and blowing, even if their availability depends on time and weather.
GAMING EQUIPMENT	All gaming devices and other related gaming equipment used in connection with the operation of a casino, for example slot machines and gaming tables.
GREEN BOND	A green bond is a fixed income instrument where the capital raised is targeted for environmental related projects such as clean energy, clean water and energy efficiency.
LABELLED BONDS	Labelled bonds include, but are not limited to green, blue, social, sustainable, transition and sustainability-linked bonds, which promote sustainability and better Environmental, Social and Governance (ESG) performance.
SOCIAL BOND	A social bond is a fixed income instrument where the capital raised is targeted for improved social outcomes for specific groups, for example the impoverished or disadvantaged.
SUSTAINABLE BOND	A sustainable bond is a fixed income instrument where the capital raised is targeted for sustainable development; economic prosperity, social inclusion and environmental sustainability.

How to complete the Application Form.

If you need help with understanding the application process or the documents you need to provide, please contact us on **0800 944 049** (free call) or **+649 925 3990** or by email at **enquiries@devonfunds.co.nz**

Investment instructions

The Anti-Money Laundering and Countering Financing of Terrorism Act 2009 (AML/CFT Act) came fully into force on 30 June 2013. The following application forms and requests for documentation comply with the new requirements, however in certain circumstances we may need to collect extra information from you and anyone who is acting on your behalf for the purposes of the AML/CFT Act.

The Parliament of New Zealand enacted the AML/CFT Act 2009 for the purposes:

- a) to detect and deter money laundering and the financing of terrorism; and
- b) to maintain and enhance New Zealand's international reputation; and
- c) To contribute to public confidence in the financial system.

The AML/CFT Act applies to banks and most financial institutions, and it is essential that we comply. Sometimes this may mean that we won't be able to complete your investment instructions or meet your needs until all of the necessary information is obtained. We are committed to protecting the privacy of your information and we will continue to ensure all identity and other personal information you provide will be used and managed in accordance with the Privacy Act 1993.

If you have any questions or concerns in respect of the new requirements under the AML/CFT Act please feel free to contact us.

Lump Sum

If you are an existing client, please supply your account name and Unit Holder number as a reference when crediting funds.

To invest, complete, sign and return the application form attached to this Product Disclosure Statement.

You can pay by:

- **Direct credit (from a New Zealand registered bank only)** to the following account:

02-0192-0455631-00 in the name of 'The New Zealand Guardian Trust Company Limited O/A Devon Funds Management Limited'.

We will not be held liable for insufficiently referenced payments.

Cash will not be accepted.

Regular Contributions

Please complete the application form and direct debit form. The initial contribution should be entered as the Lump Sum, with subsequent contributions entered as regular contributions. The NZ\$10,000 minimum applies for the initial contribution and NZ\$100 minimum per quarter for subsequent regular payments. We retain the right to alter these minimums at anytime.

Please post your completed application form to:

Devon Funds Management Limited
c/o MMC Fund Administration
P O Box 106 039
Auckland City 1143

Identification

We are required to verify your identity and your address by law.

If you are over 18 years, we will need certified photocopies of acceptable forms of identification to *verify your identity* which will include:

- Current New Zealand passport; OR
- Current international passport; OR
- New Zealand firearms licence; OR
- New Zealand driver's licence or international driver's permit PLUS one of the following:
 - New Zealand birth certificate; OR
 - Overseas birth certificate; OR
 - New Zealand certificate of citizenship; OR
 - Certificate of citizenship issued by a foreign Government; OR
 - Current credit card, debit card, or eftpos card signed by you and issued by a registered New Zealand bank and a bank statement issued by a registered New Zealand bank dated within the previous 12 months (New Zealand driver's licence only).

Investor	Complete
Individual	Form 1
Trusts	Form 1 and Form 2
Companies, Sole Traders, Partnerships, Limited Partnerships and Co-Operatives	Form 1 and Form 3

Address verification

To verify your address, certified photocopies of acceptable documents which set out your name and current address and are dated within the previous six months include:

- Power or home phone bill; OR
- Rates bill; OR
- Bank account statements; OR
- IRD statements; OR
- Car registration documents

Identification of a minor

If you are under 18 years of age, we will require identity verification for both you and your parent(s)/guardian(s).

If you are aged 15 or under, both parents/all legal guardians will be required to sign the Application Form on your behalf and provide proof of their identity. You will also be required to provide proof of your identity. This means you will need to provide a certified photocopy of documents that contain the following information:

- Your identity and address. This document must set out the minor's name and current address and be dated within the previous six months (for example a bank statement); AND
- Both of your parents/all of your guardians identity and address. These documents must set out your parents/guardians names and current address(es) and be dated within the previous six months and could include:
 - Bank statement; OR
 - Power or home phone bill; OR
 - Rates bill; OR
 - IRD statement; OR
 - Car registration documents
- PLUS proof of guardianship which can include:
 - Your birth certificate; OR
 - Guardianship order; OR
 - Deceased parents death certificate and a will appointing these people as your guardian; OR
 - If all of the above is not possible, a statutory declaration confirming that these people are your guardians

If you are aged 16 or 17 years, you will be required to sign the Application Form and provide proof of your identity and address. One parent/guardian will also be required to sign the Application Form and provide proof of identity and address.

If you are aged 16 or 17 years and you are married, in a de facto relationship or a civil union, then you will be required to sign the Application Form. We do not need your parent/guardian to provide identification or to sign the Application Form, but we will need you to provide a copy of your marriage or civil union licence (or proof of the de facto relationship).

Certification of documents

We will accept photocopied documents certified by someone who is over 16 years of age and is one of the following:

- Commonwealth representative (as defined in the Oaths and Declarations Act 1957); OR
- An employee of the Police who holds the office of constable (as defined in section 4 of the Policing Act 2008); OR
- Justice of the peace; OR
- Registered medical doctor; OR
- Kaumātua; OR
- Registered teacher; OR
- Minister of religion; OR
- Lawyer (as defined in the Lawyers and Conveyancers Act 2006); OR
- Notary public; OR
- New Zealand Honorary consul; OR
- Member of Parliament; OR
- Chartered accountant (within the meaning of section 19 of the New Zealand Institute of Chartered Accountants Act 1996)

The person certifying your document must not be:

- related to you; for example, your parent, child, brother, sister, aunt, uncle or cousin; OR
- your spouse or partner; OR
- a person who lives at the same address as you.

If sufficient identification and address verification is not provided your application will be rejected and your payment returned. Payments returned to investors will not be eligible to accrue any interest

Distribution instructions

Please mark the distribution method. If no choice is made, distributions will be automatically re-invested.

Your bank account and branch number may be found on your bank statement.

Application Form checklist.

Have you:

- Completed all of your contact details.
- Provided your nominated bank account details.
- Signed and dated the signature declaration section.
- If paying by direct credit, please send funds electronically to: **The New Zealand Guardian Trust Company Limited O/A Devon Funds Management account number 02-0192-0455631-00**
- Completed your Prescribed Investor Rate.
- Provided your proof of identification together with other documentation as outlined below.

Documentation checklist

Please use this checklist to ensure you provide the correct documentation with your application form. Refer to 'How to complete the application form' on page 17 for acceptable forms of identification.

Individual or Joint Account

- Original or original certified bank encoded deposit slip, bank statement or confirmation from your bank verifying the account name and number.
- Certified forms of identification and address verification for each applicant.
- Original certified Power of Attorney and Certificate of Non-revocation (applicable if your Authorised Representative has been granted authority by virtue of a Power of Attorney).
- Copy of resident withholding tax exemption certificate (if applicable).
- Completed Form 1.

Company Account

- Original or original certified bank encoded deposit slip, bank statement or confirmation from your bank verifying the account name and number.
- Certified forms of identification and address verification for each Company Director/Authorised Representative.
- Copy of authority to act.
- Copy of the Certificate of Incorporation.

- Copy of resident withholding tax exemption certificate (if applicable).
- Completed Form 1 and Form 3.

Partnership Account

- Original or original certified bank encoded deposit slip, bank statement or confirmation from your bank verifying the account name and number.
- Certified forms of identification and address verification for Partner.
- Original certified copy of Partnership Deed.
- Copy of resident withholding tax exemption certificate (if applicable).
- Completed Form 1 and Form 3.

Trust Account

- Original or original certified bank encoded deposit slip, bank statement or confirmation from your bank verifying the account name and number.
- Certified forms of identification and address verification for each Trustee.
- Copy of resident withholding tax exemption certificate (if applicable).
- Certified copy of Trust Deed and all amendments.
- Completed Form 1 and Form 2.

Estate Account

- Original or original certified bank encoded deposit slip, bank statement or confirmation from your bank verifying the account name and number.
- Certified forms of identification and address verification for each executor.
- Original certified copy of Probate.
- Copy of resident withholding tax exemption certificate (if applicable).
- Completed Form 1.

Devon Investment Funds

Application All Applicants Form 1

(FORM 1: PAGE 1 OF 4)

Need assistance?
Free call 0800 944 049

This is an application to invest in:
(please tick appropriate box)

Artesian Green and Sustainable Bond Fund (NZD)

Single lump sum investment (minimum \$10,000)

\$

Regular investment amount

\$

Regular investment Start date

Existing Devon Customer No Yes (Please provide your investor number)

What is the nature and purpose of the investment, for example, income generation, capital gain or retirement savings?

1. Investor details

COMPANY NAME

(Please complete Form 3)

(Please list names of Directors in Form 3)

PIR Rate

(tick one)

0%

10.5%

17.5%

28%

Company IRD number

TRUST NAME

(Please complete Form 2)

(Please list names of Trustees in Form 2)

PIR Rate

(tick one)

0%

10.5%

17.5%

28%

Trust IRD number

Does the entity have any controlling persons? No Yes (If yes, details of the controlling person must be provided in Form 2 and/or 3)

Companies, Sole Traders, Partnerships, Limited Partnerships, Co-Operatives and Trusts please go to Form 1 section 2.

INDIVIDUAL 1 Title

First names

Residential Address

Surname

Please include any aliases / maiden names

Date of birth

DD/MM/YYYY

Place of Birth:

Country of Residence

Occupation

PIR Rate (Please tick one)

10.5%

17.5%

28%

Home phone

Work phone

Mobile phone

IRD number

Are you a US Citizen or Tax Resident?

No

Yes

If yes, please provide your Social Security Number (SSN):

Email address

Evidence of identity and address provided

(Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.

Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Source of Funds/Wealth. Please tell us the original source of the funds/wealth you are investing with us.

Property sale Gift/Inheritance Business activity Accumulated savings Personal income Other (describe below)

Please provide details include dates and amounts. For example, sale of family home at address for amount on date.

Note we may need proof or additional information to support your application.

Application All Applicants Form 1

1. Investor details (continued)

INDIVIDUAL 2 Title First names Residential Address

Surname

Please include any aliases / maiden names

Date of birth Place of Birth: Country of Residence

Occupation PIR Rate (Please tick one) 10.5% 17.5% 28%

Home phone () Work phone () Mobile phone

IRD number Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):

Email address Evidence of identity and address provided (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.

Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Source of Funds/Wealth. Please tell us the original source of the funds/wealth you are investing with us.
 Property sale Gift/Inheritance Business activity Accumulated savings Personal income Other (describe below)

Please provide details include dates and amounts. For example, sale of family home at address for amount on date.

Note we may need proof or additional information to support your application.

INDIVIDUAL 3 Title First names Residential Address

Surname

Please include any aliases / maiden names

Date of birth Place of Birth: Country of Residence

Occupation PIR Rate (Please tick one) 10.5% 17.5% 28%

Home phone () Work phone () Mobile phone

IRD number Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):

Email address Evidence of identity and address provided (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.

Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Source of Funds/Wealth. Please tell us the original source of the funds/wealth you are investing with us.
 Property sale Gift/Inheritance Business activity Accumulated savings Personal income Other (describe below)

Please provide details include dates and amounts. For example, sale of family home at address for amount on date.

Note we may need proof or additional information to support your application.

Application All Applicants Form 1

(FORM 1: PAGE 3 OF 4)

2. Postal address
 Please tick this box if your address for service is through your advisor.

Name	<input type="text"/>		
Postal address	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>
Home phone	() <input type="text"/>	Work phone	() <input type="text"/>
		Mobile phone	<input type="text"/>
Email address	<input type="text"/>		
NB: By signing this application you agree to receive all communication from Devon Funds via email <input type="checkbox"/> Please tick if you would like to receive communications via the post instead of email			

3. Advisor details

Name	<input type="text"/>		
Company	<input type="text"/>		
Postal address	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>
Work phone	() <input type="text"/>	Mobile phone	<input type="text"/>
Email address	<input type="text"/>		

4. Nominated Bank Account

This bank account will be used for distributions and/or redemptions.

Name of bank	<input type="text"/>		
Bank branch	<input type="text"/>		
Account name with bank	<input type="text"/>		
Account number	<input type="text"/>	-	<input type="text"/>
	<input type="text"/>	-	<input type="text"/>
	<input type="text"/>	-	<input type="text"/>
NB: Funds can only be paid to a New Zealand bank account			
DISTRIBUTION INSTRUCTIONS			
<input type="checkbox"/>	Reinvest distributions in additional units	OR	<input type="checkbox"/> Direct credit to nominated account

5. Authorised Person / Investment on behalf of a minor

	Physical Address	
Title	<input type="text"/>	First names <input type="text"/>
Surname	<input type="text"/>	
Date of birth	<input type="text"/>	<input type="text"/>
Relationship to Applicant	<input type="text"/>	Country of Residence <input type="text"/>
IRD number	<input type="text"/>	PIR Rate (Please tick one) <input type="checkbox"/> 10.5% <input type="checkbox"/> 17.5% <input type="checkbox"/> 28%
Company name (if applicable)	<input type="text"/>	Company number (if applicable) <input type="text"/>
Home phone	() <input type="text"/>	Work phone () <input type="text"/>
		Mobile phone <input type="text"/>
Email address	<input type="text"/>	
	Evidence of Identity provided <input type="checkbox"/> (Please refer to page 17 for our requirements)	
Signature of authorised person	<input type="text"/>	Date signed <input type="text"/>
	SIGN HERE	DD/MM/YYYY

Application All Applicants Form 1

The Privacy Act

The personal information you have supplied may be used by the Manager and the Supervisor (and related entities detailed in Section 7) for the purposes of enabling the Manager to arrange and manage your investment, and to contact you in relation to your investment.

Your personal information may also be disclosed to, and held and used by third parties that provide services to Devon. The manager may also share your information with government agencies if requested. Devon in turn will take reasonable steps to ensure the third party does not breach the Privacy Principles.

You have the right to access all personal information held about you by the Manager and if any of the information is incorrect, you have the right to have it corrected. The Manager will provide you (on request) with the name and address of any entity to which your information has been disclosed.

We collect most personal information directly from you. Sometimes we may (and you authorise us to) collect information about you from publicly available sources of information.

You acknowledge that you are authorised to provide personal information on behalf of the applicant and evidence of this authority is provided (in the case of a parent/guardian/other providing information about the applicant).

You agree that your/each of your names and addresses may be used by Devon Funds Management Limited to provide you with newsletters and other information about the Fund(s) and other products and services.

6. Declarations

I/We have read and retained a copy of the attached Product Disclosure Statement and agree to be bound by the terms and conditions of the Trust Deed. I/We agree to the terms outlined above in relation to the Privacy Act and the supply of personal information. I/We understand that the Fund(s) is a vehicle for long term investment and as the Fund(s) invests in shares, the value of my/our investment is liable to fluctuations and may rise and fall from time to time. I/We understand the manner in which the fees will be deducted from my/our investment. This Product Disclosure Statement and the offer of securities has been made to me/us in New Zealand.

I/We declare that the information provided on these documents is true and accurate. I/We understand and authorise Devon Funds Management Limited to disclose personal information of the signatories below for the purposes of FATCA compliance including complying with requests from regulatory authorities or as otherwise required by law. I /We understand and acknowledge that Devon may be required to obtain further information from me for the purposes of disclosure for FATCA compliance. This does not affect your statutory rights as per the privacy statement contained within application form 1 in the Devon Investment Funds Product Disclosure Statement.

If I/We are signing as a trustee, we warrant that, at the time of signing, I/We are authorised under the relevant Trust Deed to provide the requested information. I/We will provide Devon Funds Management Ltd with further information if there is a change in circumstances which renders the above certification incorrect or unreliable.

I/We declare that the information provided on this/these documents is true and accurate. I/We understand and authorise Devon Funds Management Limited to disclose personal information of the signatories below for the purposes of CRS compliance including complying with requests from regulatory authorities or as otherwise required by law. I /We understand and acknowledge that Devon may be required to obtain further information from me for the purposes of disclosure for CRS compliance. This does not affect your statutory rights as per the privacy statement above. If I/We are signing as a trustee, we warrant that, at the time of signing, I/We are authorised under the relevant Trust Deed to provide the requested information. I/We will provide Devon Funds Management Ltd with further information if there is a change in circumstances which renders the above certification incorrect or unreliable.

I/We consent to Devon providing any information relating to the entity/individual's CRS status or CRS matters to the New Zealand Inland Revenue Department.

For the purpose of verifying my identity, I consent to the personal information that I have provided being used by Devon and MMC Limited (the Administration Manager) with (and, where necessary, disclosed to) the following sources for:

New Zealand ID verification – (1) the NZTA for the purpose of checking the Driver Licence and MOTO databases; (2) the Department of Internal Affairs for the purpose of checking the Passport, Birth Certificate and Citizen Certificate databases; (3) Land Information New Zealand; (4) the Companies Office; (5) Centrix Group Limited and APLY Limited (and I authorise Centrix and APLY to use any information that they hold in their credit reporting bureau about me to compare the information that I have provided); and (6) the White Pages.

Australian ID verification – (1) the Document Verification System (DVS) for the purpose of checking the Driver Licence, Passport, Medicare Card, Birth Certificate, Certificate of Registration by Descent, Citizenship Certificate, ImmiCard, Marriage Certificate and Visa databases; and (2) Centrix Group Limited and APLY Limited (and I authorise Centrix and APLY to use any information that they hold in their credit reporting bureau about me to compare the information that I have provided).

Signature of applicant, trustee or director

Date signed

Signature of applicant, trustee or director

Date signed

Signature of applicant, trustee or director

Date signed

Signature of applicant, trustee or director

Date signed

Signature of applicant, trustee or director

Date signed

Signature of applicant, trustee or director

Date signed

Please mail this Application Form and other relevant documentation to:

Devon Funds Management Ltd c/o MMC Fund Administration Limited, P O Box 106 039, Auckland City 1143

Trusts, please complete Form 2 accompanying this application.

Companies, Sole Traders, Partnerships, Limited Partnerships and Co-Operatives, please complete Form 3 accompanying this application.

Devon Funds

Trust Certificate Form 2

(FORM 2: PAGE 1 OF 4)

Need assistance?
Free call 0800 944 049

Trust details

Full name of Trust

Address of Trust

Postcode

Country where Trust
was establishedType of Trust
(eg. family, unit, charitable, estate)

Date of establishment

Is the Trust a registered US entity? No Yes

Please list all countries the entity is a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.

Reason A: The country where the entity is tax resident does not issue a TIN to its residents.

Reason B: The entity has not been issued a TIN by country of tax residence (please include an explanation as to why a TIN was not issued to the entity in the table below).

Reason C: The domestic law of the country where the entity is a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

ENTITY CLASSIFICATION

For more information, please refer to the OECD website, the IRD or consult your tax advisor.

Is the entity a Financial Institution? No, the entity is not a financial Institution Yes, the entity is a Financial Institution

Please select which type of Financial Institution from the options below:

- The entity is a Depository Institution The entity is a Custodial Institution
 The entity is a Specified Insurance Company The entity is an Investment Entity

Is the Investment Entity managed by another Financial Institution? Yes No

If the Financial Institution has a Global Intermediary Identification Number (GIIN) please provide it below:

If a GIIN is not available please indicate the reason:

The entity is a Deemed Compliant Financial Institution The entity is an Exempt Beneficial Owner Other (please provide more detail):

Is the entity's primary business activity selling goods or services or is it a non-profit entity? Select 'Yes' if either:

- The entity earns or intends to earn 50% or more of its total income from trading activities; **and** 50% or more of the entity's assets produce or are held for producing trading income; **OR**
- The entity is a non-profit entity and exempt from income tax in its country/jurisdiction of residence.

Yes No

Work phone

Mobile phone

Email address

Evidence of identity
and address provided(Please refer to page 17
for our requirements)

Source of Funds/Wealth. Please tell us the original source of the funds/wealth you are investing with us. You will need to provide documents to support this, such as sales and purchase agreement, wills/probates, documents relating to gifting, business financials, payslips etc.

Property sale Gift/Inheritance Business activity Accumulated savings Personal income Other (describe below)

Please provide details include dates and amounts. For example, sale of family home at address for amount on date.

Note we may need proof or additional information to support your application.

Trust Certificate Form 2

Trustees and beneficial ownership continued

INDIVIDUAL 1 Title First names Residential Address
 Surname
 Please include any aliases / maiden names
 Date of birth Place of Birth: Country of Residence
 Occupation PIR Rate (Please tick one) 10.5% 17.5% 28% (Please tick one) Independent Trustee Effective control Beneficial owner
 Home phone () Work phone () Mobile phone
 IRD number Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):
 Email address Evidence of identity and address provided (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.

Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

INDIVIDUAL 2 Title First names Residential Address
 Surname
 Please include any aliases / maiden names
 Date of birth Place of Birth: Country of Residence
 Occupation PIR Rate (Please tick one) 10.5% 17.5% 28% (Please tick one) Independent Trustee Effective control Beneficial owner
 Home phone () Work phone () Mobile phone
 IRD number Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):
 Email address Evidence of identity and address provided (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.

Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

INDIVIDUAL 3 Title First names Residential Address
 Surname
 Please include any aliases / maiden names
 Date of birth Place of Birth: Country of Residence
 Occupation PIR Rate (Please tick one) 10.5% 17.5% 28% (Please tick one) Independent Trustee Effective control Beneficial owner
 Home phone () Work phone () Mobile phone
 IRD number Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):
 Email address Evidence of identity and address provided (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.

Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Trust Certificate Form 2

Trustees and beneficial ownership continued

INDIVIDUAL 4 Title First names Residential Address

Surname

Please include any aliases / maiden names

Date of birth Place of Birth: Country of Residence

Occupation PIR Rate (Please tick one) 10.5% 17.5% 28% (Please tick one) Independent Trustee Effective control Beneficial owner

Home phone () Work phone () Mobile phone

IRD number Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):

Email address Evidence of identity and address provided (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.
Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation

INDIVIDUAL 5 Title First names Residential Address

Surname

Please include any aliases / maiden names

Date of birth Place of Birth: Country of Residence

Occupation PIR Rate (Please tick one) 10.5% 17.5% 28% (Please tick one) Independent Trustee Effective control Beneficial owner

Home phone () Work phone () Mobile phone

IRD number Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):

Email address Evidence of identity and address provided (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.
Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation

INDIVIDUAL 6 Title First names Residential Address

Surname

Please include any aliases / maiden names

Date of birth Place of Birth: Country of Residence

Occupation PIR Rate (Please tick one) 10.5% 17.5% 28% (Please tick one) Independent Trustee Effective control Beneficial owner

Home phone () Work phone () Mobile phone

IRD number Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):

Email address Evidence of identity and address provided (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.
Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation

Trust Certificate Form 2

Declaration

I/We, the Trustees of the above named Trust, properly constituted by a Trust Deed, do hereby solemnly acknowledge and certify that: **1. Current Trustees** Each of the above named Trustees is a current and validly appointed Trustee of the Trust and there are no other trustee(s) of the Trust. **2. Power to Transact** The Trustees have the power to apply to invest in the Fund/s and to enter into any related documentation. **3. Trustee Resolutions** All trustee resolutions and approvals required by law and necessary pursuant to the above mentioned Trust Deed have been passed or given to enable the Trustees to invest in the Fund/s on behalf of the Trust. **4. Trustee Compliance** The Trustee(s) in approving any transactions have acted in compliance with the duties imposed on the Trustee(s) at law. **5. Alteration to Trustees, Trustee Power and Trust Deed** Where there is any alteration to the Trustee(s) named above or any change to the Trust Deed or any trustee power the Trustee(s) will notify Devon in writing immediately and forward a new Trustee Certificate with required identification documentation. **6. Validity of Transactions** The investment instructions provided by the Trustees are binding on the Trustees, and the terms and conditions of investing in the Fund/s any related documentation enforceable against the Trustees. **7. Execution of Documents** The Application Form, Trust Certificate and Direct Debit Authority (if applicable) have been properly signed by the Trustees. **8. No Invalidity** There are no circumstances, which would invalidate any of the transactions or the Application Form, Trust Certificate and Direct Debit form.

Signature of 1st trustee	SIGN HERE	Date signed	DD/MM/YYYY	Signature of 2nd trustee	SIGN HERE	Date signed	DD/MM/YYYY
Signature of 3rd trustee	SIGN HERE	Date signed	DD/MM/YYYY	Signature of 4th trustee	SIGN HERE	Date signed	DD/MM/YYYY
Signature of 5th trustee	SIGN HERE	Date signed	DD/MM/YYYY	Signature of 6th trustee	SIGN HERE	Date signed	DD/MM/YYYY

Please mail this Trust Certificate and other relevant documentation to:
 Devon Funds Management Ltd c/o MMC Fund Administration Limited, P O Box 106 039, Auckland City 1143

Devon Funds

Companies, Sole Traders, Partnerships, Limited Partnerships and Co-operatives Form 3

(FORM 3: PAGE 1 OF 4)

Need assistance?
Free call 0800 944 049

Details

1. Name of entity

2. Trading name (if different)

3. Company number (if applicable)

4. Is the company: A company that is listed on an exchange registered under Subpart 6 of Part 5 of the Financial Markets Conduct Act 2013
 A government department named in Schedule 1 of the State Sector Act 1988*
 A local authority as defined in Section 5 of the local Government Act 2002*
 The New Zealand Police* The New Zealand Security Intelligence Service* No

If you ticked YES to any of the above please go to question 12. * Supporting documentation required.
 If you ticked NO, please go to question 5.

5. Principle business address

Postal address
 Postcode

Registered office (if different)
 Postcode

6. Phone () 7. Email

8. Date of establishment 9. Jurisdiction of establishment

8. Entities business and industry of operation (please be as specific as possible)

9. **Source of Funds/Wealth.** Please tell us the original source of the funds/wealth you are investing with us.
 Property sale Gift/Inheritance Business activity Accumulated savings Personal income Other (describe below)
 Please provide details include dates and amounts. For example, sale of family home at address for amount on date.

Note we may need proof or additional information to support your application.

10. **Please list all countries the entity is a tax resident.** For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.
Reason A: The country where the entity is tax resident does not issue a TIN to its residents.
Reason B: The entity has not been issued a TIN by country of tax residence (please include an explanation as to why a TIN was not issued to the entity in the table below).
Reason C: The domestic law of the country where the entity is a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Continued on following page.

Companies, Sole Traders, Partnerships, Limited Partnerships and Co-operatives Form 3

(FORM 3: PAGE 2 OF 4)

Details continued

ENTITY CLASSIFICATION

For more information, please refer to the OECD website, the IRD or consult your tax advisor.

Is the entity a Financial Institution? No, the entity is not a financial Institution Yes, the entity is a Financial Institution

Please select which type of Financial Institution from the options below:

- The entity is a Depository Institution The entity is a Custodial Institution
 The entity is a Specified Insurance Company The entity is an Investment Entity

Is the Investment Entity managed by another Financial Institution? Yes No

If the Financial Institution has a Global Intermediary Identification Number (GIIN) please provide it below:

If a GIIN is not available please indicate the reason:

- The entity is a Deemed Compliant Financial Institution The entity is an Exempt Beneficial Owner Other (please provide more detail):

Is the entity's primary business activity selling goods or services or is it a non-profit entity? Select 'Yes' if either:

- The entity earns or intends to earn 50% or more of its total income from trading activities; **and** 50% or more of the entity's assets produce or are held for producing trading income; **OR**
- The entity is a non-profit entity and exempt from income tax in its country/jurisdiction of residence.

Yes No

11. **Beneficial ownership.** Please include any person with a direct or indirect ownership of greater than 25% AND/OR any effective controller including Directors, Partnerships, etc. within the Individual sections below.

INDIVIDUAL 1 Title

First names	<input type="text"/>	Residential Address	<input type="text"/>
Surname	<input type="text"/>		<input type="text"/>
Please include any aliases / maiden names	<input type="text"/>		<input type="text"/>
Date of birth	<input type="text" value="DD/MM/YYYY"/>	Place of Birth:	<input type="text"/>
		Country of Residence	<input type="text"/>
Occupation	<input type="text"/>	PIR Rate (Please tick one)	<input type="checkbox"/> 10.5% <input type="checkbox"/> 17.5% <input type="checkbox"/> 28%
		(Please tick one) Director	<input type="checkbox"/>
		Effective control	<input type="checkbox"/>
		Beneficial owner	<input type="checkbox"/>
Home phone	() <input type="text"/>	Work phone	() <input type="text"/>
		Mobile phone	<input type="text"/>
IRD number	<input type="text"/>	Are you a US Citizen or Tax Resident?	<input type="checkbox"/> No <input type="checkbox"/> Yes
		If yes, please provide your Social Security Number (SSN):	<input type="text"/>
Email address	<input type="text"/>	Evidence of identity and address provided	<input type="checkbox"/> (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.

Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Companies, Sole Traders, Partnerships, Limited Partnerships and Co-operatives Form 3

(FORM 3: PAGE 3 OF 4)

INDIVIDUAL 2 Title First names Residential Address

Surname

Please include any aliases / maiden names

Date of birth Place of Birth: Country of Residence

Occupation PIR Rate (Please tick one) 10.5% 17.5% 28% (Please tick one) Director Effective control Beneficial owner

Home phone () Work phone () Mobile phone

IRD number Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):

Email address Evidence of identity and address provided (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.
Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation

INDIVIDUAL 3 Title First names Residential Address

Surname

Please include any aliases / maiden names

Date of birth Place of Birth: Country of Residence

Occupation PIR Rate (Please tick one) 10.5% 17.5% 28% (Please tick one) Director Effective control Beneficial owner

Home phone () Work phone () Mobile phone

IRD number Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):

Email address Evidence of identity and address provided (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.
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Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation

INDIVIDUAL 4 Title First names Residential Address

Surname

Please include any aliases / maiden names

Date of birth Place of Birth: Country of Residence

Occupation PIR Rate (Please tick one) 10.5% 17.5% 28% (Please tick one) Director Effective control Beneficial owner

Home phone () Work phone () Mobile phone

IRD number Are you a US Citizen or Tax Resident? No Yes If yes, please provide your Social Security Number (SSN):

Email address Evidence of identity and address provided (Please refer to page 17 for our requirements)

Please list all countries where you are a tax resident. For each country, except New Zealand, you will need to provide a Tax ID Number (TIN) or equivalent in the table below. If a TIN is not available for that country, use the appropriate reason A, B or C.
Reason A: The country where I am a tax resident does not issue a TIN to its residents. **Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation as to why a TIN was not issued to you in the table below). **Reason C:** The domestic law of the country where I am a tax resident does not require the collection of a TIN.

Country of Tax Residency	Tax ID Number (TIN)	Enter Reason A, B or C if no TIN is available	If you have selected Reason B please provide an explanation

Companies, Sole Traders, Partnerships, Limited Partnerships and Co-operatives Form 3

(FORM 3: PAGE 4 OF 4)

Declaration

I/We, of the above entity, do hereby solemnly acknowledge and certify that: **1. Authority** I/We are authorised to apply to invest on behalf of the entity. **2. Current Representatives** The Persons named above are all of the current authorised representatives of the entity. **3. Authority to invest in the Fund/s** The above mentioned have the authority to invest in the Fund/s on behalf of the entity and their instructions are binding on the entity. **4. Alteration to representatives** Where there is any alteration to the representatives named above or any change to the entity, the representatives warrant that they will notify Devon in writing immediately with required identification.

Signature of 1st Partner/Director/ Authorised person	<input type="text" value="SIGN HERE"/>	Date signed <input type="text" value="DD/MM/YYYY"/>	Signature of 2nd Partner/Director/ Authorised person	<input type="text" value="SIGN HERE"/>	Date signed <input type="text" value="DD/MM/YYYY"/>
Signature of 3rd Partner/Director/ Authorised person	<input type="text" value="SIGN HERE"/>	Date signed <input type="text" value="DD/MM/YYYY"/>	Signature of 4th Partner/Director/ Authorised person	<input type="text" value="SIGN HERE"/>	Date signed <input type="text" value="DD/MM/YYYY"/>
Signature of 5th Partner/Director/ Authorised person	<input type="text" value="SIGN HERE"/>	Date signed <input type="text" value="DD/MM/YYYY"/>	Signature of 6th Partner/Director/ Authorised person	<input type="text" value="SIGN HERE"/>	Date signed <input type="text" value="DD/MM/YYYY"/>

Please mail this Trust Certificate and other relevant documentation to:
Devon Funds Management Ltd c/o MMC Fund Administration Limited, P O Box 106 039, Auckland City 1143

Conditions of this authority to accept Direct Debits

1. The Initiator:

- 1.1 Undertakes to give notice to the Acceptor of the commencement date, frequency and amount at least 10 calendar days before the first Direct Debit is drawn (but no more than 2 calendar months). This notice will be provided in writing (including by electronic means and SMS where the Customer has provided prior written consent (by electronic means including SMS) to communicate electronically).

Where the Direct Debit System is used for the collection of payments which are regular as to frequency, but variable as to amounts, the Initiator undertakes to provide the Acceptor with a schedule detailing the amount and each payment date.

In the event of any subsequent change to the frequency or amount of the Direct Debits, the Initiator has agreed to give advance notice of at least 30 days before the changes comes into effect. This notice must be provided in writing (including by electronic means and SMS where the Customer has provided prior written consent (including by electronic means including SMS) to communicate electronically).

- 1.2 May, upon the relationship which gave rise to this Authority being terminated, give notice to the Bank that no further Direct Debits are to be initiated under the Authority. Upon receipt of such notice the Bank may terminate this Authority as to future payments by notice in writing to me/us.

2. The customer may:

- 2.1 At any time, terminate this Authority as to future payments by giving notice of termination to the Bank and to the Initiator by means agreed by the customer, Bank and Initiator .
- 2.2 Stop payment of any Direct Debit to be initiated under this authority by the Initiator by giving written notice to the Bank prior to the Direct Debit being paid by the Bank.
- 2.3 Where a variation to the amount agreed between the Initiator and the customer from time to time to be Direct Debited has been made without notice being given in terms of clause 1.1 above, request the Bank to reverse or alter any such Direct Debit initiated by the Initiator by debiting the amount of the reversal or alteration of a Direct Debit back to the Initiator through the Initiator's Bank PROVIDED such request is made not more than 120 days from the date when the Direct Debit was debited to my/our account.

3. The customer acknowledges that:

- 3.1 This authority will remain in full force and effect in respect of all Direct Debits passed to my/our account in good faith notwithstanding my/our death, bankruptcy or other revocation of this authority until actual notice of such event is received by the Bank.
- 3.2 In any event this authority is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account
- 3.3 Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the Direct Debit has not been paid in accordance with this authority. Any other dispute lies between me/us and the Initiator.
- 3.4 Where the Bank has used reasonable care and skill in acting in accordance with this authority, the Bank accepts no responsibility or liability in respect of:-
- (a) the accuracy of information about Direct Debits on Bank statements; and
 - (b) any variations between notices given by the Initiator and the amounts of Direct Debits.
- 3.5 The Bank is not responsible for, or under any liability in respect of the Initiator's failure to give notice in accordance with 1(a) nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator
- 3.6 Notice given by the Initiator in terms of clause 1(a) to the debtor responsible for the payment shall be effective. Any communication necessary because the debtor responsible for payment is a person other than me/us is a matter between me/us and the debtor concerned.

4. The bank may:

- 4.1 In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other authority or draft properly signed by me/us and given to or drawn on the Bank.
- 4.2 At any time terminate this authority as to future payments by notice in writing to me/us.
- 4.3 Charge its current fees for this service in force from time to time.



DEVON FUNDS.

**For the
informed
investor.**

Devon Funds Management Limited

Level 17, HSBC Tower

188 Quay Street

Auckland 1010

Telephone: 0800 944 049 (free call)

or +649 925 3990

enquiries@devonfunds.co.nz

www.devonfunds.co.nz